

# **MAMPONG TECHNICAL COLLEGE OF EDUCATION**

## **PROCUREMENT PLAN FOR 2025**

### **1.0 INTRODUCTION**

In accordance with the Public Procurement Act 2003 (Act 633) as amended 2016, Section 21(1), it is the responsibility of every procurement entity to prepare a procurement plan to support its approval programs. This procurement plan is to be based on set targets and cost assigned to determine the estimated cost of service provision.

This ensures judicious use of funds and enables the College to prioritize using the resources available. This procurement plan collates input from all units and departments and their requirements for the year 2025. The requirements are based on previous consumption trends and other estimated requirements. These requirements were grouped into goods, work, and technical service.

### **1.1 TARGETS FOR JANUARY – DECEMBER 2025]**

Performance for the previous year

### **2.0 SOURCE OF FUNDS**

The main sources of funds are.

- Government of Ghana (GOG)
- Internally Generated Fund (IGF)
- Donor Pooled Funds
- Ghana Education Trust Fund (GET fund)

**SUMMARY OF 2025 PROCUREMENT PLAN -- GOODS**

<b>S/N</b>	<b>DESCRIPTION OF ITEMS</b>	<b>ESTIMATED COST</b>	<b>SOURCE OF FUND</b>	<b>PROCUREMENT METHOD</b>
1	Mercantile Food Products	590,000.00	GOG	NCT
2	Mercantile Food Products (Provision)	261,975.00	GOG	NCT
3	Domestic Food Products	605,000.00	GOG	NCT
6	Printing Materials and Stationery	150,000.00	IGF	NCT
7	Electrical Items	120,000.00	IGF	PQ
8	Office Equipment and Accessories	70,000.00	IGF	PQ
9	Drugs	15,000.00	IGF	PQ
10	Building Materials	60,000.00	IGF	PQ
11	Uniform and Protective Clothing	10,000.00	IGF	PQ
12	Spare Parts	50,000.00	IGF	PQ
13	Sport, Recreational and Cultural Materials	45,000.00	IGF	PQ
14	Cleaning Materials	30,000.00	IGF	PQ
<b>TOTAL</b>		<b>GHC2,006,975.00</b>		

**SUMMARY OF 2025 PROCUREMENT PLAN -- WORKS**

<b>S/N</b>	<b>DESCRIPTION OF ITEMS</b>	<b>ESTIMATED COST</b>	<b>SOURCE OF FUND</b>	<b>PROCUREMENT METHOD</b>
1	Provision of Two Security Posts And A Washroom at the College ICT Department	120,000.00	IGF	ETC
2	Finishing of 18 Unit Lecture Hall	1,640,000.00	IGF	NCT
3	Repairs of Residential Building	80,000.00	IGF	PQ
4	Repair of Office Building	50,000.00	IGF	PQ
5	Repair of Building (Lecture Halls)	80,000.00	IGF	PQ
6	Painting Of College Practice School	30,000.00	IGF	PQ
7	Academic Gowns	130,000.00	IGF	ETC
<b>TOTAL</b>		<b>GHC2,130,000.00</b>		

**SUMMARY OF 2025 PROCUREMENT PLAN -- SERVICES**

<b>S/N</b>	<b>DESCRIPTION OF ITEMS</b>	<b>ESTIMATED COST</b>	<b>SOURCE OF FUND</b>	<b>PROCUREMENT METHOD</b>
1	Medical Examination	40,000.00	IGF	PQ
2	Maintenance of Office Equipment	20,000.00	IGF	PQ
3	Consultancy Fee	30,000.00	IGF	PQ
4	Maintenance of College Vehicles	150,000.00	IGF	PQ

5	Maintenance of Furniture and Fixtures	35,000.00	IGF	PQ
6	Maintenance of Machinery and Plant	50,000.00	IGF	PQ
<b>TOTAL</b>		<b>GHC325,000.00</b>		

### 3.0 METHODOLOGY

This plan was prepared using bottoms up approach. A circular was sent to solicit for inputs from all departments of the college.

### 4.0 ASSUMPTIONS

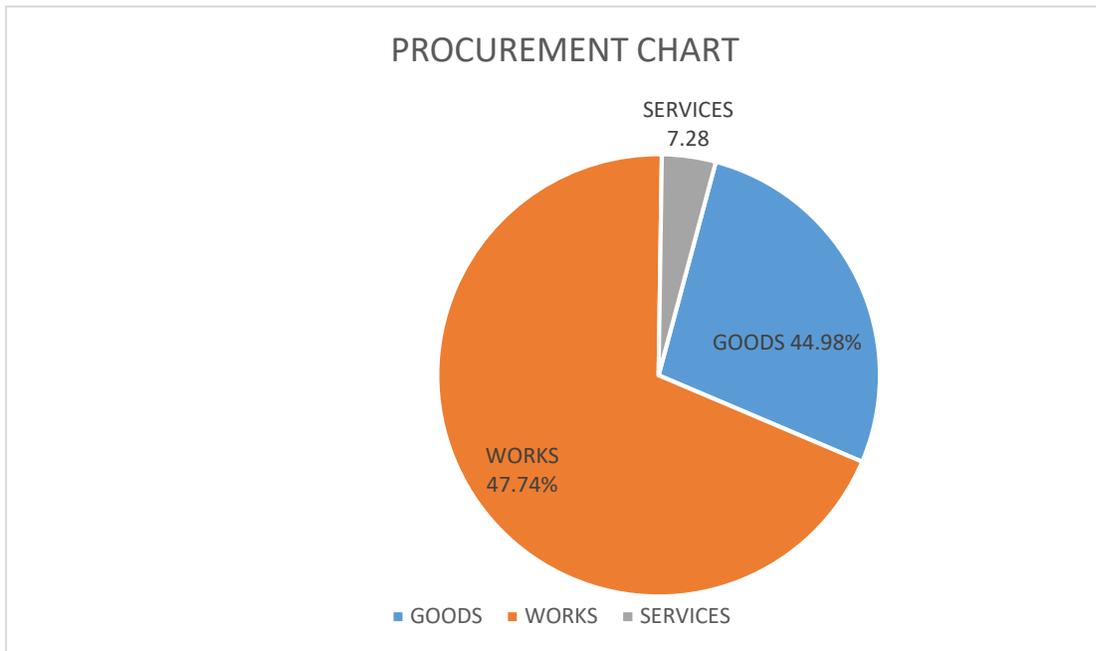
In the preparation of this procurement plan, the effect of inflation has been considered.

Breakdown of expenditure is as follows.

### 5.0 TABULAR REPRESENTATION OF THE PROCUREMENT PLAN

S/N	Description	Amount (GHS)	Percentage (%)
1	Goods	2,006,975.00	44.98
2	Works	2,130,000.00	47.74
3	Services	325,000.00	7.28
	Total	4,461,975.00	100

## 5.1 GRAPHICAL REPRESENTATION OF THE PROCUREMENT PLAN



**NOTE:**

**PQ:** PRICE QUOTATION

**NCT:** NATIONAL COMPETITIVE TENDERING

**IGF:** INTERNAL GENERATED FUND

**GETFUND:** GHANA EDUCATIONAL TRUST FUND